

Library Board Policy Review Schedule and Activity Timeline

Policy	Staff intro	Month
Service Policy	Youth&Teen	January
Child Safety Policy		January
No board meeting		February
Planning for Results Review	Adult Services	March
Mission Statement		March
Proctoring Policy	Collection Services	April
Volunteer Policy		April
Board Self-Evaluation	Family Services	May
Library Board By-Laws		May
Internet & Technology Policy	Tech Services	June
No board meeting		July
New board member orientation		August
Collection Development Policy	Youth&Teen Services asst	September
Reconsideration of Lib Materials		September
Meeting Rooms Terms of Use	Marketing Coordinator	October
Library Conduct Policy	Public Services	November
Art Display Policy		November
Sex Offender Library Use Policy	Assistant Director	December

Library Policy is normally created, revised, or reconsidered in response to changing conditions, new programs, public issues, or new legal requirements. Such policy issues come to the Board of Library Trustees for consideration as a result of staff, Trustee, or public initiative.

Policies can become dated even without events that would raise the need to revise or reconsider them. Given the importance of maintaining a body of policy that is current, it is beneficial to have a process to systematically identify policies that are in need of substantive revision or reconsideration.

The Board of Trustees delegates to the Library Director the establishment of policy review procedures.

Click [here](#) to view the North Liberty Library Policy Manual.